**HEREFORDSHIRE CRICKET**

**PRIVACY POLICY**

Herefordshire Cricket Ltd is committed to ensuring that your privacy is protected. When you provide information by which you can be identified, it will only be used in accordance with this privacy statement.

Herefordshire Cricket Ltd is fully committed to protecting the rights and privacy of customers, suppliers, business contacts and employees.

Herefordshire Cricket may change this policy from time to time by updating this page.

**What data we may collect from you:**

* Name and date of birth
* Contact details
* Medical requirement information
* The name of the training course participant’s club, and where relevant the name of the participant’s school
* Bookings on behalf of children under 16 will require parental consent. We may ask for their contact details so that we can check that they have done so and may carry out checks to confirm that the details you have given us are correct.
* Other information relevant to participation in customer surveys and on cricket training courses
* Video and Photography agreement

**Our sources of personal data:**

* The parent/guardian
* Club coaches and Junior coordinator
* Play cricket database

**How we will use your information**

All personal information that we obtain about you and/or any other person whose details you provide will be recorded, used, and protected by us in accordance with current data protection legislation, and this Privacy Policy.

**Purposes for which we process personal data:**

* Maintain our records
* For administering bookings and attendance sessions
* For dealing with medical needs that you have given your specific consent
* Supporting the delivery of cricket sessions
* For training and competition entry
* Conduct Herefordshire Cricket related market research to improve the recreational game.
* To provide the goods and services you request from us
* To communicate with you in the event that any goods or services requested are unavailable or if there is a query or problem with your requests
* For record keeping purposes
* To ensure appropriate certificates/photographs are prepared/distributed at the end of the course(s) / event(s)
* To carry out market research so that we can improve the goods and services we offer
* For research purposes and to enable us to understand requirements and develop cricket related courses and other services
* Administer coaching qualification records to support the renewal process
* To track and analyse activity on our website/social media

*We do not sell, distribute or lease personal data to commercial organisations*.

**Who we may disclose your personal information to:**

* Leagues
* The ECB
* Coaches and junior coordinators for administering training sessions
* Volunteers who work at cricket clubs to support the delivery of sessions
* The county cricket board that supports the local cricket club whose programmes you have registered for

Some limited information may be shared with other stakeholders in Cricket, such as other cricket clubs, Constituent Bodies, league organisers, so they can maintain appropriate records and assist us in administering and organising cricket fixtures.

**Information about other people**

If you provide information about any person other than yourself, you must ensure that they understand how their information will be used and that you are authorised to disclose it to us, and to consent to its use on their behalf.

**Herefordshire Cricket Age Group Coach use of your personal information:**

Herefordshire Cricket age group coaches will be provided with limited personal details of each county player via our membership site Love Admin. We only permit coaches to use this information to deal with the administration of the cricket session or event and they are not permitted to use it for any other purpose.

**Subscribe/unsubscribe to our Newsletters**

You have the right to change your mind regarding subscriptions to our newsletters. If you would like to unsubscribe from our newsletter at any time you have the right to do so via ‘opt in opt out’.

**Security of personal information**

We take security of personal information seriously. We employ an IT company to safeguard information and provide firewalls and assist with any other technological issues which may arise to ensure information is protected appropriately. We also use Love Admin to store the personal records of county age group players and this data is stored safely and securely.

**What rights do I have?**

You have the right to ask us for a copy of your personal data; to correct, delete or restrict (stop any active) processing of your personal data. In addition, you can object to the processing of your personal data in some circumstances.

We do not sell, distribute or lease your personal information to commercial organisations.
You may request details of personal information which we hold about you under the Data Protection Act 1998.

If you have any concerns about how we are handling your data please do not hesitate to get in touch with Kirsty Sockett kirstysockett@herefordshirecricketltd.co.uk