



## Herefordshire Cricket Limited

### Cricket Development Officer – Women’s and Girls 22.5hrs

### and Community Coach 15hrs (£26k)

#### **Safeguarding Statement:**

Herefordshire Cricket Board Ltd is committed to safeguarding everyone in cricket. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

#### **Job Overview**

The focus of this role is to manage and develop Female Cricket in Herefordshire from schools, in recreational and pathway cricket. Develop the cricket club’s environment to grow and sustain female participation. To increase participation through ECB National programmes (All Stars and Dynamos) Chance to Shine and ECB Competitions and to act as a Community Coach across the Schools Development Programmes. The women’s and girls officer will be the point of contact for all Women and Girls cricket in the County from introduction to pathway cricket (U11 13 15) through to HCL Tier 3 activity and County Squad. To carry out any other duties commensurate with the business of Herefordshire Cricket Limited. This to include assisting where possible with development activities in other areas where the employee’s experience may be required.

#### **Reporting**

Reporting to the Operations Groups at bi- monthly meetings. Communicate daily and weekly plans at all times to the General Manager - HCL and nominated Board members to ensure that the Board is fully apprised of current planning and progress.

#### **Principle Responsibilities**

- To be the point of contact for all Women and Girls cricket in the County from introduction to pathway cricket (U11 13 15) through to HCL Tier 3 activity and County Squad.
- To deliver against key ECB outcomes in the increasing the number of women and girls participating in cricket incl ECB Metro Bank Programme.
- To influence the future growth of cricket especially through Clubs and the development of volunteers.
- Increase participation through ECB National programmes (All Stars and Dynamos) Chance to Shine and ECB Comps.
- Create greater playing opportunities for Women and Girls, including Women’s Softball Festivals, Girls competitions (Indoor and Outdoor)
- To act as a Community Coach across the Schools Development Programmes
- Use of social media to raise profile of Herefordshire Cricket Ltd



## **Essential Skills and Qualifications**

- Cricket - ECB Level 2 qualification (or working towards)
- Ability to deliver fun, safe and engaging cricket activity sessions.
- A passion for and experience of engaging people at all levels of all levels of the game/sport.
- Experience of delivering sports development programmes to females and/or hard to reach groups
- Experience of working with volunteers & community groups
- Experience of creating and maintaining strong working relationships with key stakeholders, including working with professionals and volunteers
- Highly developed communication skills in a variety of formats e.g. face to face, phone and e-mail
- Strong organisational and planning skills
- Computer Literacy, including MS Office applications and Social Media platforms
- Hold a valid Enhanced ECB DBS certificate
- Hold a current Safeguarding and Protecting Children and First Aid certificate (courses can be provided)
- Full, clean and valid driving licence and access to a car that can be used for business purposes
- Excellent knowledge of the ECB Talent Development Framework
- Good understanding of coaching structures and programmes to support player development
- Understanding of safeguarding requirements in relation to running activities and programmes
- Good knowledge of how equity, diversity and inclusion is integral to your work programme
- Demonstrable Leadership & organisational skills
- Excellent communication and interpersonal skills
- Ability to monitor and work accurately to an agreed budget
- Commitment to a continual professional development programme
- Good time management skills
- Ability to work using their own initiative when completing tasks
- Adaptable nature to accommodate flexible working patterns i.e. evenings & weekends
- Ability to work as part of a team

## **Desirable**

- Other sports qualifications
- Degree within Sports or Sports Development.